



Ref.No.RIU-Thane/SMART/Workshop/ /2023

Date : 09/10/2023

INVITATION FOR QUOTATIONS

To
All Concerns,

Sub : Invitation for quotation for Selection of Service Provider for Breakfast and Lunch for Workshop.

Dear Sir/Madam,

1. Government of Maharashtra has launched World Bank assisted “Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project” in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is “to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and Agri-entrepreneurs in Maharashtra”. This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Divisional Joint Director of Agriculture, Thane Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for the following Services for workshop at RIU level.

Sr. No.	Item / Services Description	Technical Specification	Unit	Qty.*
1	Tea Break	1.चहा व बिस्कीट (Tea with Biscuits)	No	200
		2.नास्ता (Breakfast)	No.	100
2	Lunch	शाकाहारी जेवण (दोनभाजी, चपाती, वरण, भात, एक गोड पदार्थ, लोणचं, पापड, ठेचा, सलाड व सोलकडी) (Vegetarian - 2 Vegetables, Bread, Rice, One sweet item, Pickle, Thecha, Papad, Salad, solkadi, RO Water)	No	100

*** Quantity Mentioned May Vary and Mentioned Only for Evaluation Purpose**

3. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Rate should be inclusive of electricity, water, generator.
- f) Bidder should quote rate for all the items
- g) Only sealed Quotation envelope shall be accepted

4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Eligibility Criteria:

- a) The bidder must have successfully Conducted one Similar Event in any one year during last Five financial years i.e. 2017-18, 2018-19, 2019-20, 2020-21 & 2021-22



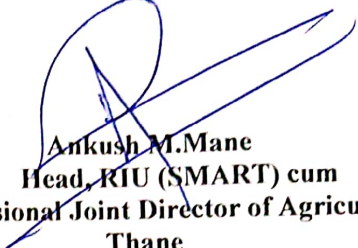
- b) Bidder should be registered under Goods and Services tax Act, 2017
- c) The bidder should not be blacklisted / banned by any Government organization/PSUs during last 3 years.
- 6. Documents to be submitted along with the quotation:**
The bidder should submit following documents along with the quotation
- PAN Card copy
 - GST registration certificate
 - Bid security declaration (in attached format)
 - Supply orders /invoice copies/ experience certificate of competent authority (with respect to clause 5a)
 - The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)
- 7. Bid Security :**
- Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
 - The Bid Security declaration shall be executed.
 - if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
 - if the successful Bidder fails to
 - Sign the Contract or
 - Furnish a Performance Security
- 8. Date and Place of event:**
Successful bidder should complete supply of all services mentioned in RFQ on workshop date i.e. on 30/10/2023 Time IST 10:00 AM to 6:00 PM, event place at Ratnagiri.
- 9. General Conditions:**
- Bidder should submit only one quotation
 - The quantity mentioned may increase /decrease (+/- 15 %) depend on the requirement.
 - All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Thane District
- 10. Evaluation of Quotations**
The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which
- are properly signed; and
 - Confirm to the terms and conditions, and specifications.
- The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.
- 11. Award of contract**
The Regional Project Implementation Unit SMART Project, Thane will award the contract to the bidder who has been determined to be substantially responsive and who has Offered the lowest evaluated quotation price.
- Notwithstanding the above, the Regional Project Implementation Unit SMART Project, Thane reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.
- 12. Payment:**
Payment will be made within 3 weeks after successful conducted event and certified by the authority appointed by the Project along with the bill/invoice. Applicable GST will be paid on submission of invoice/bill.
- 13. Quotation Submission:**
Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for Selection of Service Provider for Breakfast and Lunch for Tech Market Meet** latest by 01:00 PM on 23/10/2023 to Divisional Joint Director of Agriculture, Krishi Bhavan Wagle Estate Thane (w)-400604.

- A. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- B. Please quote the lowest possible rate. No negotiations will be entertained.

14 Opening of Quotation: -

Quotations will be opened in the presence of bidder's representatives who choose to attend at above mentioned address on **23/10/2023 @ 02:00 PM.**

- 15** In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.


Ankush M. Mane
Head, RIU (SMART) cum
Divisional Joint Director of Agriculture
Thane

FORMAT OF QUOTATION
(On bidder's Letter head)

To
Head, RIU (SMART) cum
Divisional Joint Director of Agriculture,
Thane.

Date : / / 2023

**Subject : Submission of quotation for Supply Selection of Service Provider for
Breakfast and Lunch for Workshop.**

Ref : Your Request for Quotation Ref No. RIU-Thane/SMART/Workshop/ /2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	*Items	Brand & Model	Unit	Qty	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
1	Tea Break	चहा-बिस्कीट (Tea with Biscuits)	No	200		
		नास्ता (Breakfast)	No.	100		
2	Lunch	शाकाहारी जेवण (दोनभाजी, चपाती, वरण, भात, एक गोड पदार्थ, लोणचं, पापड, ठेचा, सलाड व सोलकडी) (Vegetarian - 2 Vegetables, Bread, Rice, One sweet item, Pickle, Thecha, Papad, Salad, , RO Water)	No	100		
Total Amount (Excluding GST)						

We agree to provide above mentioned services in accordance with the terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: _____

Office Stamp/Seal



FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date:

RFQ/ Tender Ref No.:

To:

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for(Insert Title of the RFQ), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.

- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....



**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

Date:

RFQ/ Tender Ref No.:

To:

We hereby confirm and declare that we, M/s -----,

is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....

